

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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March 23, 2004

FROM: **THOMAS L. SUTTON**, Interim Director
Special Districts Department

SUBJECT: **APPROPRIATION INCREASE FOR COUNTY SERVICE AREA 18
(CEDARPINES PARK)**

RECOMMENDATION: Acting as the governing body of County Service Area 18 (Cedarpines Park), authorize the Auditor/Controller to make this following Fiscal Year 2003/2004 appropriation and revenue budget adjustments for road paving services (4 votes required):

Decrease General Maintenance (CSA 18)	SFY 190 190 2870	\$6,000
Increase Operating Transfers Out (CSA 18)	SFY 190 190 5030	\$6,000
Increase Improvements to Land (Capital Improvement)	CKO 190 190 4010	\$6,000
Increase Operating Transfers In (Capital Improvement)	CKO 190 190 9975	\$6,000

BACKGROUND INFORMATION: County Service Area 18 (CSA 18) is located West of Crestline. This district is funded by property taxes and an annual service charge of \$50 per parcel of land. These funds are used for road paving, road maintenance, snow removal and park services.

This fiscal year, \$50,000 was budgeted as a Capital Improvement Project (CIP) for Road Paving. On September 23, 2003, a paving contract was awarded to GM Excavating to pave approximately one-half mile of roadway. The paving was scheduled to be completed in October but did not take place due to the fire evacuation and subsequently the onset of the winter season. The contract amount was \$44,463 with a \$4,400 change order. This project is scheduled for completion in April 2004.

On February 5, 2004, a water line that is owned by Cedarpines Mutual Water Company broke on one of the roads in CSA 18. The road needed to be immediately repaired which included excavation work and raising the road approximately two feet in order to protect the water lines. The total cost for this unanticipated repair work was \$6,600. Discussions are underway with the water company to determine their appropriate share of project costs to be paid to CSA 18. Since the unanticipated repair work was charged to the CIP budget, appropriation adjustments in the amount of \$6,000 are requested to enable the District to complete and fully fund the paving project.

Approval of this recommendation will increase the CIP budget for this project from \$50,000 to \$56,000. It will also adjust the District Operating Budget (SLA-130) by \$6,000 through a reduction of the District's general maintenance appropriation for services and supplies that will be transferred to the CIP budget.

REVIEW AND APPROVAL BY OTHERS: This item has been reviewed and approved by County Counsel (L. Thomas Krahelski, Deputy, 387-5436) on March 8, 2004 and the County Administrative office (Wayne Thies, Administrative Analyst, 387-5409) on March 12, 2004.

Record of Action of the Board of Supervisors

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FINANCIAL IMPACT: The total cost of the unanticipated road repair work was \$6,600; however, budgetary adjustments in the amount of \$6,000 are requested. This budgetary adjustment will increase the CIP budget to \$56,000, which will cover the total cost of the paving project (\$48,863) and the unanticipated cost of the road repair (\$6,600). The increase of \$6,000 in appropriations for the CIP budget (CKO-190) is funded by general maintenance within the CSA 18, Operating Budget (SFY-190).

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's request and recommends this action based on the need to improve road paving in County Service Area 18 (Cedarpines Park). There is no impact on the County's General Fund.

SUPERVISORIAL DISTRICT(S): Second

PRESENTER: Jeff Rigney, 387-5941